



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Substitute Teacher Evaluation Report

NAME OF SUBSTITUTE:

DATE(S) WORKED:

SCHOOL:

REGULAR TEACHER:

GRADE AND/OR SUBJECT:

SUBSTITUTE'S PERFORMANCE REPORT
(to be completed by regular teacher)

THE SUBSTITUTE TEACHER:

CHECK ONE

Provided appropriate discipline

Satisfactory

Unsatisfactory

Followed lesson plans

Satisfactory

Unsatisfactory

Followed school procedures

Satisfactory

Unsatisfactory

Left room in satisfactory condition

Satisfactory

Unsatisfactory

Left report of day's activities

Satisfactory

Unsatisfactory

Followed attendance procedures

Satisfactory

Unsatisfactory

Any item checked "unsatisfactory" must be explained below.

COMMENTS:

Teacher's Signature:

Type Name

Date:

PLEASE SAVE THIS FORM TO YOUR DESKTOP AND FORWARD VIA EMAIL TO YOUR PRINCIPAL FOR COMPLETION.

PRINCIPAL'S EVALUATION

CHECK ONE: SATISFACTORY

UNSATISFACTORY

NO OPPORTUNITY TO OBSERVE

PRINCIPAL'S COMMENTS:

SHOULD THE NEED ARISE AGAIN, WOULD YOU LIKE THIS SUBSTITUTE TO RETURN TO YOUR SCHOOL?

YES

NO

PRINCIPAL'S SIGNATURE:

Type Name

PRINCIPALS: PLEASE SAVE THIS FORM TO YOUR DESKTOP AND FORWARD VIA EMAIL TO MARIATORRES@CONEJOUSD.ORG.